

Healthcare Coalition Meeting
January 17, 2019

Minutes

Daryl Hatcher called the meeting to order shortly after 2:00 pm

Roll Call was taken by Robert Hawkins. Attendance was recorded on sign-in sheet.

The minutes from the October 18th meeting were moved for approval. Motion carried.

Robert Hawkins conducted a Presentation of an Award to Allan Belcher, Centra Lynchburg for serving two terms as Board Member to the NSPA Coalition.

Robert Hawkins presented NSPA's 2018 Year in Review

NSPA Branding / New Website Presentation by Mary Kathryn Alley

In-Kind Match Form preview to coalition by Robert Hawkins

The Director's Report was provided by Robert Hawkins, to include a review of agencies/facilities who have submitted *MOU's & Letters of Support*, regional digital radio program progress and updates, carry over funding proposal results, and NSPA plans and policies review.

JT Clark gave the RHCC Report providing a review of *letters of support* from Jurisdictional Emergency Managers as well as planned events happening through April 2019. He gave information regarding the NSPA Hospital Dashboard, hard copies provided to individuals at meeting. JT discussed the importance of the situational awareness provided by this report.

Robert Hawkins gave the Training & Exercise Report detailing upcoming courses for BP1 to include 1 CHEC Course Series, 3 BDLS, 1 ADLS, a few details regarding the 2019 Public Health & Preparedness Academy, and the Annual Regional Workshop later this year. Monica McCullough followed that up with a CHEC / BDLS / ADLS registration update.

The Vulnerable Populations Report was given by Mary Kathryn Alley. MK discussed a continued branding update for NSPA not only including a new website, but refreshed social media pages and situational brief to debut in February. Continued coalition outreach and VHASS education to all members including long term care, home health, hospice, and dialysis.

Becky McCabe provided a VDH report on winter weather monitoring, chempack sustainment visits March 12-14, and introductions for VDH's newest staff, Brittany Powell with Central Region, and Jeanette Losee with West Piedmont.

Paige Bordwine gave an Epidemiology report detailing influenza, introducing Mark Cromer as the Regional Hepatitis Coordinator, and a hepatitis A outbreak report.

MRC Coordinator Report given by new Coordinator, Mary Lou Legg discussing MRC importance and future plans for MRC in NSW region.

A VDEM Report was given by Mike Pruitt, discussing state and presidential declarations this season, upcoming trainings for March & April, and continued recovery efforts.

JT Clark hosted a CMS Emergency Preparedness Rule survey discussion with the Coalition members targeting the second round of surveyor visits. Centra Home Health, South Roanoke Nursing Home, and Rocky Mount Health & Rehab gave information as well as shared CMS Preparedness Checklist tool.

The next meeting date was announced and set for February 21, 2019!

Meeting was adjourned.

*NOTE: No networking break was held due to inclement weather. Refreshments and Door Prize was purchased with non-grant funding.



Healthcare Coalition Meeting
Thursday, April 18, 2019

Minutes

Robert Hawkins called the meeting to order at 2:00 pm

Roll Call was taken by Robert Hawkins. Attendance was recorded on sign-in sheet and online for all WebEx users.

The minutes from the January 17th meeting were moved for approval. Motion carried.

Robert Hawkins announced a Board of Directors opening for the Emergency Management seat. Election for the seat is scheduled for May 23, 2019. Potential candidates sent to Robert Hawkins and will be provided to the Nomination and Bylaws Committee for consideration.

The meeting featured Paige Bordwine, Regional Epidemiologist with the Virginia Department of Health, presenting on "Hepatitis A, What is the Risk?"

JT Clark conducted the Near Southwest Regional Hazard Vulnerability Assessment (HVA) addressing possible threats and hazards within the Region.

The Director's Report was provided by Robert Hawkins, to include:

- a review of the Catastrophic Hospital Surge and Evacuation Assessment
- Regional Digital Radio Program
- NSPA Plans & Policies Review
- 2019 Preparedness Academy Reimbursements
- Preliminary Budget; Period 2

Robert Hawkins also gave the Training & Exercise Report detailing data from this years courses for BP1 to include Certified Hospital Emergency Coordinator (CHEC), Basic Disaster Life Support (BDLS) and Advanced Disaster Life Support (ADLS). Also mentioned was the presence of the NSPA region at the 2019 Public Health and Healthcare Preparedness Academy, Rescue Task Force Training in the New River Valley, upcoming NSPA courses including; 2 more BDLS courses, an ADLS course, Mental Health First Aid courses, and an Advanced Burn Life Support Course (ABLS).

An announcement about the 2019 Annual Regional Workshop was made featuring guest speakers from Riverside Health System and Critical Ops, llc.

The Vulnerable Populations Report was given by Mary Kathryn Alley. MK discussed annual VHASS account updates as well as the development of a Vulnerable Populations Dashboard for coalition members.

Becky McCabe provided a VDH report on an upcoming training opportunity: Community Based Emergency Response Series with this year's focus being ChemPaks and how to respond to nerve agents. Roanoke's classes will be on May 1st & May 2nd.

Paige Bordwine provided an update on the current Flu report in the NSPA region.

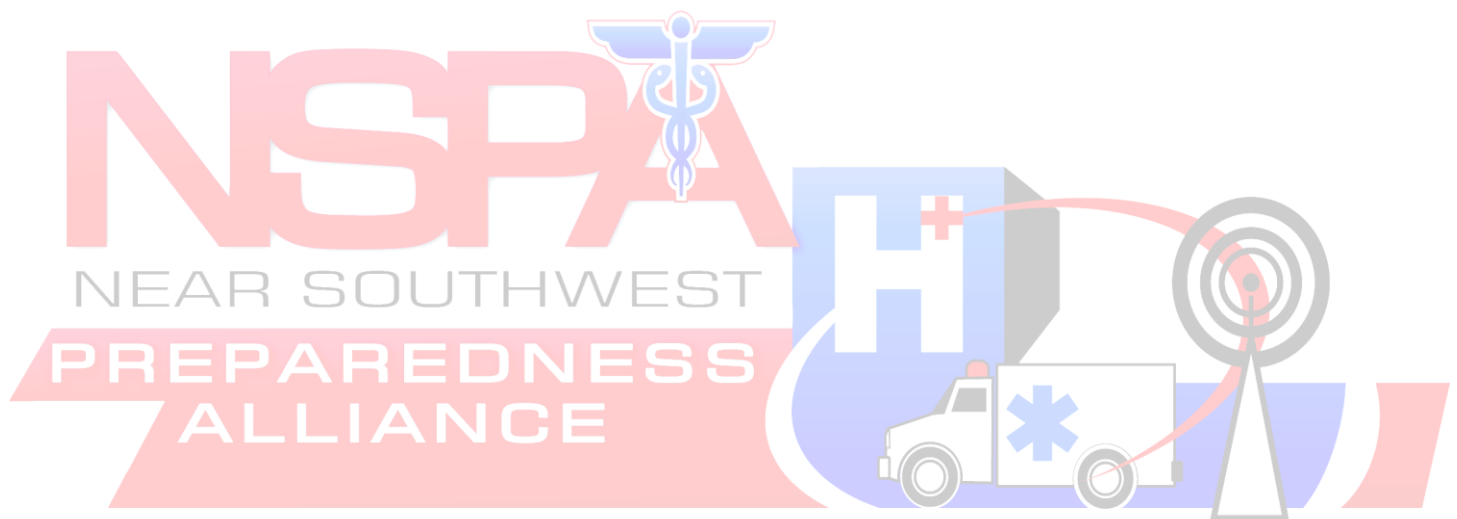
Becky McCabe also provided a MRC update on the current active engagement and recruiting for the organization.

A VDEM Report was given by Jonathan Simmons, discussing disaster recovery updates from Hurricanes Florence & Michael, CCTA/TECC courses, Community Mass Care Course coming up June 4th & 5th in Botetourt, and providing exercise support to a variety of locations throughout the region.

The next meeting date was announced and set for May 23, 2019, which will be the 2019 Annual Regional Workshop with a Business meeting & new member orientation.

Meeting was adjourned.

*NOTE: A network break was held. Refreshments and Door Prize was purchased with non-grant funding.



Annual Regional Workshop
Coalition Business Meeting
May 23, 2019

Minutes

Robert Hawkins called the meeting to order at 10:45am

The minutes from the last meeting were moved for approval. Motion carried.

Board of Directors Nomination and Election. Nominations were announced and a vote was made for Jonathan Simmons from Virginia Department of Emergency Management.

BP1 Supplemental Budget Update was given by Robert Hawkins

Other items discussed:

- Current funding opportunity announced for organizations interested in addressing preparedness gaps
- Emergency Operations Plan Revisions were made, available for review and comment on website, www.nspa1.org
- Updated NSPA bylaws reviewed and made available for review on website
- FY 2019-2020 Near Southwest Coalition Budget

Member announcements were followed up with an open floor for questions.

The next meeting date was announced and set for June 20, 2019, which will be with guest speakers Russell Phillips & Associates presenting the data from the Surge Survey Assessments completed at all of the Hospitals within the region.

Meeting was adjourned with networking break before Lunch.

Healthcare Coalition Meeting
August 15, 2019

Minutes

Daryl Hatcher called the meeting to order shortly after 2:00 pm

Roll Call was taken by Robert Hawkins. Attendance was recorded on sign-in sheet & online attendance form for WebEx callers

The approval of current agenda and minutes from July meeting were moved. Motion carried.

Robert Hawkins presented information regarding Board of Directors election on October 17th for Nominating & By-Laws Committee. Explained terms and eligibility requirements.

Robert Hawkins proposed to add an additional Board of Director position representing Hospital/Health System, allowing for 4 Hospital positions on the Board.

FY 20 2019-2020 budget period update was given by Robert Hawkins.

The Director's Report was provided by Robert Hawkins, to include an update on FY 20 Hospital MOU's and Letters of Support as well as a review of agencies/facilities who have submitted *MOU's*.

Mark Cromer gave the RHCC Report providing an update on annual Hospital site visits and asset inventory. A review on RHCC activations explaining the response from no notice events as well as planned events and exercises. He also presented an updated Hospital Dashboard that reflected the above events and explained the importance of situational awareness provided by this information.

Monica McCullough gave the Training & Exercise Report detailing courses for FY 20 to include 1 BDLS, 1 ADLS, 1 HICS Course, and Advanced Burn Life Support (ABLS). She also detailed upcoming courses including Hospital Decon Course, Roanoke Multi Agency Full Scale Exercise, Mental Health First Aid, and HICS.

A special announcement was made about the MGT-439: Pediatric Disaster Response & Emergency Preparedness Course coming July 22-23, 2020 by Monica McCullough

Becky McCabe provided a VDH report via WebEx on the Cardinal Resolve Table Top Series including more information on the upcoming Full Scale exercise on October 24th. She also explained about a vaccination team being created by the MRC at this time. Becky McCabe also reported no Epidemiology or Medical Reserve Corp reports to share at this time.

Robert Hawkins presented final information on the Cardinal Resolve Pandemic Table Top Exercise held in conjunction with the Virginia Department of Health. A discussion on lessons learned followed.

Robert Hawkins along with Mark Cromer discussed the Statewide Hurricane VHASS Exercise. A group discussion was led about the VHASS platform, RHCC perspective, along with Member questions.

Robert Hawkins discussed the NSPA 2019 CMS/Healthcare Exercises series focusing on the theme of Supply Chain Disruption. The series kicks off September 10th, registration now open.

Coalition Workgroups were officially announced. Robert Hawkins explained the purpose of the work groups and the Exercise Workgroup, Pediatric Disaster Workgroup, Medical Intelligence Committee, and Infection Control Workgroup were all open to join. He also noted that if any member were interested in another workgroup that the Coalition was open to that as well.

Lastly, Hawkins announced two upcoming events of interest to save the date for: 2019 Ebola Virus & Emerging Infections Disease Summit on October 28, 2019 at Hilton Richmond-Short Pump and the 2nd Annual Emergency Management Summit on November 21, 2019 at the Vinton War Memorial.

The next in person meeting date was announced and set for October 17, 2019. Work Group meetings will be held in September.

Meeting was adjourned.

*NOTE: A network break was held. Refreshments were purchased with non-grant funding



Healthcare Coalition Meeting
Thursday, October 17, 2019

Minutes

Daryl Hatcher called the meeting to order shortly after 2:00 pm

Roll Call was taken by Daryl Hatcher. Attendance was recorded on sign-in sheet and online attendance form for WebEx users.

The minutes from the August 15th meeting were moved for approval. Motion carried.

Robert Hawkins explained bylaw changes to add an additional Board of Directors position representing Hospital/Health System, now all four regional health systems are on NSPA Board.

Robert Hawkins conducted the Board of Directors election for open Board Member seats for Centra Health, SOVAH Health, and Becky McCabe from VDH. Jason Deese (VDH), Nathan Campbell (CENTRA), and Daryl Hatcher (SOVAH) were nominated and elected by unanimous decision.

FY 20 Budget Supplemental Update was given by Robert Hawkins.

The Director's Report was provided by Robert Hawkins, NSPA is currently seeking project proposals for the following: five year strategic plan, emergency operations plan revisions/updates, and a pediatric disaster annex.

Mark Cromer gave the RHCC Report providing a report of new RHCC duty officers, review of activations over the last three months from July – September. He presented data from the VHASS Dashboard in reference to Clinical and Diversion status for Hospital Partners. Mark also explained the process of activating the Regional Healthcare Coordination Center and what that looks like from the Coalition perspective.

Monica McCullough gave the Training & Exercise Report detailing courses given in FY 20 so far as well as upcoming courses for the rest of the calendar year. Including MGT-439, Pediatric Disaster Response and Emergency Preparedness Course. She also mentioned upcoming partner exercise opportunities within the community.

Mary Kathryn Alley gave the Vulnerable Populations Report. She explained the importance of Organizations letting NSPA know about their survey results to provide feedback to the region. She also read over new CMS Emergency Preparedness Rule Changes that will become effective 11/29/19 and announced that letters of support have been given out to all MVP groups.

Paige Bordwine provided a VDH report on several statewide issues regarding the vaping associated lung injuries, updates on Hepatitis A increases in southwest Virginia and an over the counter substance called V8 producing severe hypoglycemia across the region.

Robert Hawkins gave updates on the Pandemic Tabletop Exercise that was held in July and spoke about the upcoming Full Scale Exercise this month. He explained the 2019 CMS Tabletop Exercise attendance results with over

140 organizations who came to focus on Supply Chain Interruption. As well as the upcoming Emergency Management Summit with VDEM on November 21st.

NSPA staff gave standing reports on Coalition Workgroups for the Exercise workgroup, Pediatric Disaster workgroup, and Infection Control workgroup.

Member announcements: Trevor Shannon, Roanoke County Emergency Management mentioned a Full Scale Exercise Opportunity with Roanoke County Schools on February 14, 2020, more information to follow.

The next meeting date was announced and set for January 16, 2020, which will be a Business meeting.

Meeting was adjourned.

