

July 16, 2020

July Coalition Meeting
Near Southwest Preparedness Alliance

Agenda:

1. Welcome, Call to Order- R. Hawkins
2. Attendance – R. Hawkins
3. Approval/Addition to Agenda- R. Hawkins
4. Approval of Minutes: June 18, 2020- R. Hawkins
5. Standing Agenda
 - i. Statewide VHASS engagement- M. Marry
 - ii. **Featured Presentation:** *Implementing a Respiratory Protection Program* by Frank D. Goodwin
 - iii. Coalition Reminders- NSPA Team
6. Member Announcements – Roundtable
7. Meeting Adjournment

Next Meeting: Business – August 20, 2020

Healthcare Coalition Meeting Thursday, August 20, 2020

Minutes

Robert Hawkins welcomed the members and called the meeting to order shortly after 2:00 pm. (Virtual offering via WebEx only.)

Roll Call was taken by Robert Hawkins. Attendance was recorded via WebEx link.

Approval of the current agenda was made and the minutes from the previous meeting were approved.

Craig Camidge, Director of the Dept. of Behavioral Health & Developmental Services gave a presentation on *DBHDS Facility Operations During COVID-19 Public Health Emergency*. Craig spoke about the specific behavioral health challenges facing Virginia and the impacts those challenges have to other healthcare partners.

Matt Marry, Assistant Director of Emergency Preparedness with the Virginia Hospital & Healthcare Association (VHHA) gave an update on the current status of the COVID-19 response across the Commonwealth and a Virginia Hospital Emergency Management Program (VHEMP) update. Matt gave information on the VHASS platform, inventory and asset management, LTC Mutual Aid Plan, PPE purchases, and hurricane preparedness.

A presentation providing an overview of the Medical Reserve Corps (MRC) was given by Mary Louise Legg, our Regional MRC Coordinator, and Judy Cooling, VDH Western Region Coordinator. This joint presentation also discussed ongoing MRC deployments, the activation process, and offered information regarding how to request MRC resources.

The Director's Report was provided by Robert Hawkins, to include discussing the upcoming Board of Directors election and the eligibility & nomination process. He also gave a review of FY 2021 finances, (ASPR and COVID-19 funds.) Funds will be used for training, PPE, PAPR's, ventilators/ECU, and other approved assets and/or regional coalition activities. Robert discussed upcoming HPP projects & grant deliverables for FY 21, as well as completing the FY 20 Pediatric requirements, which were extended to 9/2020 due to COVID-19 response. Robert discussed the updated Memorandum of Understanding (MOU's) and Letters of Support (LOS) that NSPA will be sending out to all member organizations, upon final approval by VHHA and VDH.

Mark Cromer, Regional Healthcare Coordination Center (RHCC) Manager gave an update on recent RHCC activations, as well as VHASS reporting guidance utilizing the Hospital Status Boards. Mark also provided an update on PPE allocation/deployment. Mark encourages anyone with questions or needing assistance with VHASS reporting or needing PPE to reach out to him.

Monica McCullough gave the Training & Exercise Report. She announced plans to move forward with NSPA's pilot *Tactical Emergency Casualty Care* courses offered to Fire/EMS and Law Enforcement personnel in the region.

Training will be conducted as a blend of virtual/online and in-person training, which will be hosted by New River Criminal Justice Training Academy, in Dublin. NSPA will also be conducting a COVID-19 Response for Institutes of Higher Education Tabletop Exercise for the New River Valley Task Force members, to include VDH, VDEM, local Emergency Managers, Virginia Tech, Radford Univ. and New River Comm. College, and other key stakeholders. Monica also announced the Roanoke-Blacksburg Regional Airport's upcoming Tabletop Exercise to be held on Oct. 8, 2020. Healthcare participation is highly encouraged to make this a successful exercise.

Mary Kathryn Alley, Medically Vulnerable Populations Coordinator gave an update on the current status of the Long Term Care community and other non-hospital partners in the region, in their response to COVID-19. She reminded facilities to be sure they have activated their EOC, if they haven't already done so, to meet CMS requirements if they are planning to use this real-world event in their exercise documentation requirements. Mary Kathryn also gave some reopening guidance, and other assistance to partners. Mary Kathryn also discussed this year's CMS Exercise Series, with the theme being entitled "*Rethinking Continuity.*" Details for registration and specific requirements will be pushed out in our Brief. She also gave an update on the status of our Pediatric Annex. Progress continues to be made by the Pediatric Workgroup and Critical Ops.

In closing, Robert Hawkins discussed other NSPA activities, such as COVID-19 regional updates, 2020 awards and nominations, upcoming CMS Healthcare Tabletop Series, Coalition Workgroup updates, and NSPA's Emergency Operations Plan (EOP) release and review.

The next coalition meeting was announced for September 17th, 2020, followed by the next **business meeting** which will be held on **October 15th, 2020.**

Robert Hawkins adjourned the meeting.



Healthcare Coalition Meeting
January 16, 2020

Minutes

Robert called the meeting to order shortly after 2:00 pm

Roll Call was taken by Robert Hawkins. Attendance was recorded on sign-in sheet & online attendance form for WebEx callers

The approval of current agenda and minutes from the October meeting were moved. Motion carried.

Robert Hawkins presented information regarding FY 20 Budget items including staff, training and exercise, rhcc operations, assets, and EOP annex updates.

Robert Hawkins gave the Directors report to include current proposals NSPA is seeking for Tactical Emergency Casualty Care Course and Caches supplies for burns, pediatrics, and ventilators.

Mark Cromer gave the RHCC Report providing an update on RHCC activations explaining the response from no notice events as well as planned events and exercises. He also presented an updated Hospital Dashboard that reflected the above events and explained the importance of situational awareness provided by this information.

Mark Cromer also discussed the RHCC activation process, explained the current Radio processes available in the Hospitals in the Region (UHF, HAM, and Satellite), and National Disaster Medical System Hospitals located within the Region.

Monica McCullough gave the Training & Exercise Report detailing courses for the next quarter to include 3 HICS Courses, and a Mental Health First Aid Course. McCullough also announced that registration is open for the TEEX MGT-439: Pediatric Disaster Response & Emergency Preparedness Course coming July 22-23, 2020 by Monica McCullough

Mary Kathryn Alley gave the Vulnerable Populations report by showing a 2019 Year In Review Video detailing accomplishments of the Coalition over the past calendar year.

Judy Cooling, NEW Virginia Department of Health Western Region Coordinator, introduced herself and her experience in emergency preparedness. She also gave the report for VDH noting that the office of emergency preparedness is in the process of updating its plans and explained project public health ready. A program that recognizes health departments and health districts in emergency preparedness; locally the New River Health District received an award.

Guest speaker, Matthew Marry from the Virginia Hospital and Healthcare Association, gave an update on the new VHASS platform changes. Provided additional information on upcoming changes to the software and where to find resources regarding these new changes.

Robert Hawkins asked for Coalition Workgroup updates:

- Nick Watkins gave an update from the Exercise Workgroup explaining a joint calendar between the coalition members for exercise purposes
- Hawkins gave an update for the Infection Control Workgroup asking for additional member.
- Mary Kathryn explained who is in the group and the purposes and goals for developing the Annex

Robert Hawkins explained in more detail about the Regional Pediatric Annex development. He presented dates regarding the planning and the setup of a Pediatric Tabletop Exercise.

Lastly, Hawkins discussed the 2020 Virginia Public Health and Preparedness Academy that will be March 23-25, 2020 in Harrisonburg VA. All interested candidates will submit a request to attend through the Coalition.

Guest Speakers, Joey Capelli and Mike explained how Carter Machinery factors into emergency preparedness efforts across the state. The speakers also explained what resources they have available and the importance of planning.

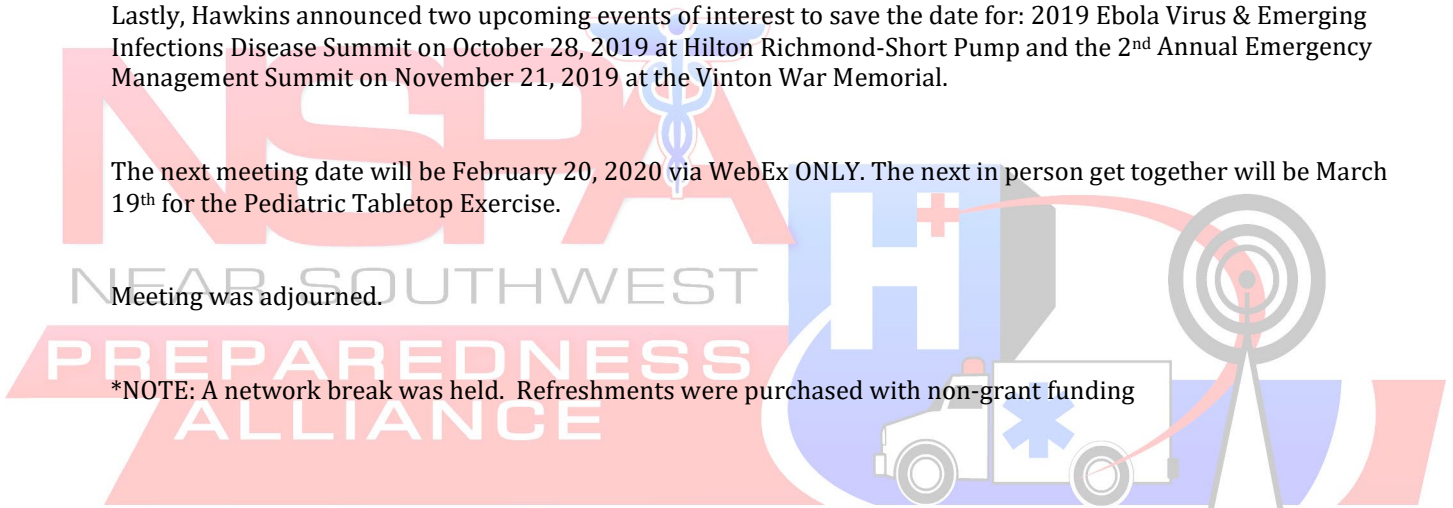
Robert Hawkins announced that the Roanoke Memorial Rehab Auditorium will be undergoing a remodel. All future meetings will not be at this location. Posing the question to the Coalition about other meeting spaces.

Lastly, Hawkins announced two upcoming events of interest to save the date for: 2019 Ebola Virus & Emerging Infections Disease Summit on October 28, 2019 at Hilton Richmond-Short Pump and the 2nd Annual Emergency Management Summit on November 21, 2019 at the Vinton War Memorial.

The next meeting date will be February 20, 2020 via WebEx ONLY. The next in person get together will be March 19th for the Pediatric Tabletop Exercise.

Meeting was adjourned.

*NOTE: A network break was held. Refreshments were purchased with non-grant funding



October 15, 2020

October Coalition Business Meeting
Near Southwest Preparedness Alliance

Agenda:

1. Welcome, Call to Order- R.Hawkins
2. Roll Call/Attendance – R.Hawkins
3. Approval/Addition to Agenda- R.Hawkins
4. September Meeting Documents- R.Hawkins
5. Board of Directors Elections- R. Hawkins
6. Emergency Operations Plan Review- R.Hawkins
7. Pediatric Annex – R. Hawkins
8. Standing Agenda
 - i. Director's Report – R. Hawkins
 - ii. RHCC Report – Mark Cromer
 - iii. Training & Exercise Report – M. McCullough
 - iv. MVP Report - MK Alley
 - v. VDH Report – J. Cooling
 - vi. VDEM Report – M. Guzo
 - vii. VHHA – M. Marry
9. RHCC/NSPA Activity
 - i. COVID-19 Regional Updates
 - ii. 2020 CMS Healthcare TTX Series
10. Member Announcements – Roundtable
11. Meeting Adjournment

Next Meeting: NO EM Summit in NOV, January 21, 2021