

# NEAR SOUTHWEST PREPAREDNESS ALLIANCE

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To Whom It May Concern:

This letter is meant to assist CMS Surveyors, Facility Staff and Leadership as well as local and state emergency professionals in the review of documentation supporting this facility's participation in the Healthcare Exercise Series developed by the Near Southwest Preparedness Alliance.

Enclosed, you will find the following documents demonstrating the successful participation of this facility in both the Tabletop Exercise and community-based, workshop as well as other supporting documentation as outlined below:

1. **Tabletop Exercise SITMAN**
2. **Tabletop Exercise After Action Report:** Contains facility-specific lessons learned and improvement plans.
3. **Tabletop Exercise List of Participating Agencies**
4. **After Action Review Workshop Presentation**
5. **After Action Review Workshop List of Attendee's**

Organizations that have participated in the NSPA CMS Exercise Series in the past know that there is normally a full-scale exercise component. In March of 2020, Virginia declared a State of Emergency (see EO 51) in response to the COVID-19 Pandemic that has spread across the Nation. On May 26, 2020, the Executive Order was amended and continues to remain in effect as of November 2020. On September 28, 2020, CMS released a Memo (Ref: QSO-20-41-ALL) allowing Organizations to use their COVID-19 response to satisfy the requirements of the Emergency Preparedness Rule for community or full-scale exercise as long as Organizations activated their Emergency Response Plans or EOPs.

The above documentation has been provided by NSPA for participating Organizations. As the COVID-19 response continues, Organizations will continue to add to their documentation. You are encouraged to review the enclosed documents as they have been compiled by this facility to ensure the standards for the CMS Exercise Requirement are being met.

Any questions regarding the nature of the exercises that are not answered by these documents may be addressed to Near Southwest Preparedness Alliance staff.

The Near Southwest Preparedness Alliance is the VDH designated healthcare coalition in the Near Southwest Region of Virginia. More information is located at [www.nspa1.org](http://www.nspa1.org).

Regards,

Robert Hawkins  
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Near Southwest Preparedness Alliance